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## MEETING MINUTES

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PARTICIPANTS: See sign in sheet

COPIES TO: All parties, File

PLACE/DATE OF MEETING: Dist. Ops. Building  
July 6, 2011

MINUTES BY: Benito Lozano III

PROJECT: HCISD Ag Farm

PROJECT #:1028

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### Discussion Items:

1. Meeting commences with review of architect's revised documents.

A. Site Plan

- Mr. Tapia makes mention to a site that the District hopes to close out on within the next month. District has ordered a survey, topo, and environmental study on the site. Once finalized, site planning, building orientation, and utility runs can be advanced.

B. Floor Plan

- Upon further study of the current floor plan, and discussion with other Ag faculty, including those responsible for Ag facilities at other districts, Mr. Stevens feels it best if Loading Area extended through the building, allowing vehicular traffic to enter and exit at separate ends. This would alleviate inconveniences associated with loading and unloading of livestock. This being said, central corridor is to be increased from 10 feet to 14 feet. To be included at opposite end is overhead door and gate to match what has been currently planned at loading area.
- Should the plan allow, committee would like to incorporate a shower within the vicinity of the restrooms to allow for changing of wardrobe or cleaning of oneself.
- Discussion is had regarding items/equipment which are to be included in the bid contract and which are to be purchased separately by the District. Upon discussion, it is agreed that previously not included in contract lockers and in-slab scales, are to now be included in contract to insure product is suitable and to specifications needed to function properly. Items to still be purchased separately are livestock pens and holds, cattle chute and swing gate.
- Show arena recommended to have perimeter enclosure satisfactory to containing cattle, as well as medium sized livestock such as hogs and goats. It is suggested that area be constructed with a skin similar to main facility as well. Use of existing rear structure at existing Ag farm proposed as a possibility. Area to have a corner containing 6-8 pens, which are to be brought from existing facility.

- With Boggus Stadium undergoing renovation, aluminum bleachers are being reallocated throughout the district, which this project can benefit from in having seating at the show arena.
- Discussion is had regarding trench drain grates. Where load capacity is not an issue, fiberglass grates can be utilized instead of the cast iron likely needed at those areas receiving heavy machinery traffic. Currently tractor is a 580E model backhoe with an approximate weight of 10,000 lbs. Grates to be able to sustain such weight.
- Plan to allocate minor area for cleaning of footwear upon exiting of facility.
- Landscaping can be utilized around facility in blocking of wind gusts, shading, and odor escaping to surrounding areas.

C. Sections

- Upon working through sectional studies, it is evidenced that with the current eave height of 12 feet, does not allow for mounting of the overhead coiling door. It was requested by the Ag faculty to accommodate a 12 foot tall overhead coiling door to accommodate the height of the current tractor. The current eave height also does not allow the chain-linked gate to open outward completely. The architect is to raise the eave height to 14 feet to remedy the issue.
- The added height raises questions in regards to maintenance of the lights. There may be equipment within the District to assist. Architect to also investigate pendant mounting light fixtures.
- Added height may also help with distance of Big Ass fan from the finished floor.

D. Roof plan

- R-panel to be used for roof. A suggestion is made to possibly incorporate the use of translucent panels for letting in natural light and minimize utility usage. Committee is in favor as long as panel does not allow transmittance of rays harmful to livestock.

2. Next committee meeting scheduled for the first week of August. Date and time TBD.

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Additions and/or corrections to these minutes should be sent to [mega@megamorphosisdesign.net](mailto:mega@megamorphosisdesign.net) within seven (7) days of receipt.

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