



MEETING MINUTES

Project: Harlingen CISD 9th Grade Academy

Report Number: 003

Owner: Harlingen CISD

A/E Project Number: 10049

Re: Meeting Minutes

Meeting Location: District Operations Building

Meeting Date: February 22, 2011 Time: 3:00am

This confirms and records our interpretation of the discussions which occurred and our understanding reached during this meeting. Unless notified in writing within seven days of the date below, we will assume that the following interpretation or description is complete and accurate.

This meeting minute's form includes a column designation for "Action Items" and one for "Response." ERO is requesting input on specific design elements discussed in our meeting, which related to this and subsequent phases of the Project.

Participants:

ERO Architects: Eli R. Ochoa; Octavio Cantu;

Harlingen CISD: See attached sign-in sheet

Item	Description	Action By	Response
1	Previous minutes were reviewed.		
2	Building program that was provided for discussion was based on a student population of 1,200 students		
3	Current task is to complete a program for the 9th grade academy which fits the budget		
4	Possible HVAC systems were discussed briefly. DX vs. Chilled water systems.		
5	33% of building cost is likely needed for Mechanical, Electrical and Plumbing systems.		
6	The three determinates; Size, Quality and Budget were reviewed again. 160,000 sqft is likely total building size that would fit the budget at \$145.00 sqft projected cost.		
7	Building program was discussed and modifications were noted		
8	Administration area: <ul style="list-style-type: none"> - 13 offices were requested - spaces for a registrar and a Facilitator were added - need a college/ career resource room in close proximity to the counselors offices - need lockable storage for test materials 		

	<ul style="list-style-type: none"> - possibly reduce reception area to 150 sqft - it was noted that staff restrooms would be distributed around the campus 		
9	<p>Learning Resource Center:</p> <ul style="list-style-type: none"> - Small group study area can be removed - add 600sqft to accommodate 1400 student core - Areas are based on TEA min. requirements 		
10	<p>School Day is likely to consist of (8) eight periods</p> <ul style="list-style-type: none"> - (4) Four core classes <ul style="list-style-type: none"> - English I - Biology - World Geography - Algebra I, Geometry or MMA - (1) One Fine Arts <ul style="list-style-type: none"> - Band, Choir, Orchestra, Art - (1) Foreign Language <ul style="list-style-type: none"> - Spanish I, Spanish II, or French I - (1) One Athletic <ul style="list-style-type: none"> - P.E., or Athletics - 1/2 Foundation Class in chosen career path way - 1/2 Speech Communication 		
11	<p>(5) Five Schools are being proposed</p> <ul style="list-style-type: none"> - Liberal Arts - Education - Science, Technology, Engineering and Math (STEM) - Business - Health and Human Services 		
12	<p>The (14) fourteen pathways available in HCISD would be offered in one of the (5) five proposed Schools</p>		
13	<p>Key is to not specialize too early, exposure to pathway needs to be broad</p>		
14	<p>Question was raised, where would Culinary Arts fit and would a kitchen be provided. If a kitchen was not provided could the Cafeteria kitchen be used for instruction.</p>		
15	<p>Sub-meetings need to be scheduled to further discuss the following program areas:</p> <ul style="list-style-type: none"> - Academics (scheduled for Friday February 25, 2010) - Athletics - Fine Arts 		
14	<p>Busing schedule will need to be reviewed. Is dependent on</p>		



MEETING MINUTES

	schedule set for 9th grade Academy		
15	Next meeting Thursday March 3, 2011 at 3:00 PM		
END			

Prepared by: Octavio Cantú

Date: February 28, 2011

Attachments: Sign-in sheet 9th Grade Academic Opportunities for the New 9th Grade Campus
Copies: All Participants HCISD - - File

9th Grade Campus Design Committee Meeting

Bond 2010

February 23, 2011

HCISD Administration Building Room 503

Sign - In Sheet

Name:

Title/Department/Campus:

Cherrie Goss

Teacher / ECCS / Vela

M. Singh Patterson

Teacher / KEYS / PBL

Shawn Brandenburg

Teacher / Science / HHS

Eliza R. Jensen

C&I Department

Randy Cretors

VIC Dept.

Lorinda Ivorra

Dir G&C / C.O

Diana Hale

Instructional facilitator Coakley

Edith M. Saldivar

Math Dept. Chair / H.H.S.

TITO RESENDEZ

S. Velasco

Adv. Academic Svcs

Eli R. Ochoa

ERO

J. Ruiz

TRANS

Derry Giametti

HCISD Board

James R. Peary

Technology

Karl Blumel

CIE

JOEL CRUZ

Energy Mgr.

Design Committee Meeting – Continued

Sign – In Sheet

Name:

Title/Department/Campus:

CRISANNE ZAMPONI

Harlingen Chamber

Michelle Wertz

asst. Super. CPI

Michael Klein

Math teacher / ELHS

Octavio Cantu

ERO Architects

Danny Villarreal

HCLSB