

HCISD 9th Grade Design Committee Meeting

Date and Time: May 31, 2011, at 3:00pm

Location: District Operations Conference Room

Agenda

1. Introductory Comments.
2. Review of notes and minutes from previous meeting.
3. Review of architect's preliminary drawings.
4. Adjournment.



MEETING MINUTES

Project: Harlingen CISD 9th Grade Academy

Report Number: 007

Owner: Harlingen CISD

A/E Project Number: 10049

Meeting Location: District Operations Building

Re: Meeting Minutes

Meeting Date: May 16, 2011 Time: 3:00pm

This confirms and records our interpretation of the discussions which occurred and our understanding reached during this meeting. Unless notified in writing within seven days of the date below, we will assume that the following interpretation or description is complete and accurate.

This meeting minute's form includes a column designation for "Action Items" and one for "Response." ERO is requesting input on specific design elements discussed in our meeting, which related to this and subsequent phases of the Project.

Participants:

ERO Architects: Eli R. Ochoa; Octavio Cantú;

Harlingen CISD: See attached sign-in sheet

Item	Description	Action By	Response
1	Previous minutes were reviewed.		
2	A hardcopy of the metes and bounds for the proposed site was received.		
3	A meeting was held with administration. The school as a whole was evaluated. What is the purpose, how would it function as a whole while housing populations from separate High Schools?		
4	Question? Would ROTC program continue to be offered to 9th Grade students. ROTC representatives present at meeting explained that because of regulations the ROTC program would need to be offered at the respective High school and the students would need to be bused. The enrollment of the 9th grade students would be critical to maintaining sufficient numbers of participants for the ROTC programs to be maintained.		
5	After March program review the sqft of the building stood at 191,188 sqft.		
6	Program was reviewed administratively. The following modifications were made: <ul style="list-style-type: none"> - Administration area increased from 6,109sqft to 6,299 sqft - Library area decreased from 6,825sqft to 6,695 sqft - Cafetorium decreased from 17,750sqft to 16,180sqft - Fine Arts are decreased from 14,700sqft to 12,600 sqft - PE area decreased from 36,832sqft to 35,732 sqft - Academics area reduced from 67,150sqft to 62,100 		



MEETING MINUTES

	- Grossing factor was reduces to 26% from 28%		
7	Question? Do any of the program square footage modifications raise any red flags? Was realized that space had not been provided for ROTC. This program would be maintained at the respective High School.		
8	Question? Can walls be made thinner? Masonry walls would likely be used. Benefits are durability and ease of maintenance. Masonry walls can also be structural and double as part of the buildings structural system.		
9	Most technology would be incorporated wirelessly. Wireless coverage would be tested. Additional access points can be added if needed.		
10	Instruction delivery methods was touched on briefly, impact on cost and sqft due to incorporation of some of these instruction delivery methods over traditional methods was discussed.		
11	A mini stadium w/ track, and football/ soccer field needs to be provided. No baseball facilities need be provided.		
12	At staff meeting it was discussed that if athletic facilities and infrastructure was not built at the onset, that these facilities would likely not get built in the future if the situation and busing students was no longer an option.		
13	Wish expressed for the schematic phase to start.		
14	Discussion on the site, its accessibilty, paths, directions of traffic flow, etc were discussed.		
15	No parking lot for 9th grade students is needed.		
16	Meeting with City of Harlingen need to be held to receive input on traffic.		
17	Inner campus drives may be needed to provide circulation. Would be determined later.		
18	Since a Gym would be built is makes sense to allow basket ball and volleyball to remain at the 9th grade Academy		
19	Students would need to be bused, only the immediate neighborhood to the west would have walkers.		
20	Preference is for students to be bused.		
23	Next meeting Thursday May 19, 2011		
END			

Prepared by: Octavio Cantú

Date: May 31, 2011

Attachments: Sign-in sheet 9th Grade Academic Opportunities for the New 9th Grade Campus

Copies: All Participants HCISD - - File