

HCISD 9th Grade Design Committee Meeting

Date and Time: May 16, 2011, at 3:00pm

Location: Room #503, 407 N. 77 Sunshine Strip, Main Administration Building

Agenda

1. Introductory Comments.
2. Review of notes and minutes from previous meeting.
3. Review of updated building program.
4. Adjournment



MEETING MINUTES

Project: Harlingen CISD 9th Grade Academy

Report Number: 006

Owner: Harlingen CISD

A/E Project Number: 10049

Meeting Location: District Operations Building

Re: Meeting Minutes

Meeting Date: March 24, 2011 Time: 3:00pm

This confirms and records our interpretation of the discussions which occurred and our understanding reached during this meeting. Unless notified in writing within seven days of the date below, we will assume that the following interpretation or description is complete and accurate.

This meeting minute's form includes a column designation for "Action Items" and one for "Response." ERO is requesting input on specific design elements discussed in our meeting, which related to this and subsequent phases of the Project.

Participants:

ERO Architects: Eli R. Ochoa; Octavio Cantú;

Harlingen CISD: See attached sign-in sheet

Item	Description	Action By	Response
1	Previous minutes were reviewed.		
2	Program has been reduce to 192,616 sqft		
3	In order to meet budget, program would need to be approximately 170,000 sqft		
4	Question? Can the career resource room be cut, possibly move to the library computer lab		
5	Reduce size of combined library computer lab/ college resource room to 900 sqft		
6	Remove Backstage (-400 sqft)		
7	Possibly backup fine arts area (Drama room) to stage for direct access		
8	Use of built in seating along perimeter of cafeteria is preferable would help create more of a cafe atmosphere		
9	Center area of cafeteria would serve seating of both the dining area and for stage viewing		
10	Reduce cafeteria dining storage by 200 sqft		
11	Four serving line would be provided		
12	Kitchen sqft may be reduced once the final kitchen layout has been designed		
13	Students in band are grouped by level of ability, not by grade level.		
14	Busing ability to parent campuses is dependent on time of day,		



MEETING MINUTES

	but more importantly on the number of students that would need to be bused		
15	Students placed in upper level band groups would need to be bused to their respective parent campus.		
16	Nos. of these students may reduce the number of students left needing instruction at the 9th grade academy. Thus reducing the sqft of the facilities required		
17	Athletics: If all sports are bused to the respective high school, with the exception of basketball and volleyball approximately 6,000 to 8,000 sqft could be recovered.		
18	Since a Gym would be built it makes sense to allow basket ball and volleyball to remain at the 9th grade Academy		
19	Concern expressed that school program might be cut to drastically in an attempt to meet budget and would result in a school which is to lean from the onset to accommodate all the required spaces		
20	Merits of designing the new facility as a true academy (academic core only plus fine arts) with no athletics were discussed. Athletics and PE would take place at their respective high schools		
21	Leaving athletics at the home high schools could be accommodated because current facilities at high schools currently address population of students which would be attending the 9th grade academy		
22	Members of the committee present seemed to agree with the approach of programming the new 9th grade facility as a true academic academy		
23	Next meeting TBD		
END			

Prepared by: Octavio Cantú

Date: March 30, 2011

Attachments: Sign-in sheet 9th Grade Academic Opportunities for the New 9th Grade Campus
 Copies: All Participants HCISD - - File

Proposed Harlingen 9th Grade Academy

Harlingen Independent School District

Program of Spatial Allocation - Option One

March 31, 2011

ID	Function	No.	Net SF	Total Net SF	Remarks:
1.00	Administration				
1.01	Reception	1	300	300	for 2 secretaries
1.02	Public Waiting	1	200	200	
1.03	Principal	1	225	225	
1.04	Principal's Secretary	1	120	120	
1.05	Conference Room	1	320	320	16 people @ 20 sf/person
1.06	Offices	3	168	504	counselors
1.07	Offices	6	140	840	
1.08	TAKS Storage	1	80	80	
1.09	Records Storage	1	300	300	
1.10	College Career Resource	1	750	750	
1.11	Workroom	1	600	600	Includes 200sf of Parental Involvement open storage
1.12	Lounge	1	400	400	
1.13	Staff Restrooms	12	60	720	single user (6 Men + 6 Women)
1.14	Nurse	1	750	750	
1.15	Sub-Total			6,109	
<hr style="border-top: 1px dashed black;"/>					
2.00	Learning Resource Center				
2.01	Library	1	5,700	5,700	1,400 students, includes computer area
2.02	Reading/instructional area/reference/independent study area				30% of 5,100sf
2.03	Stack area/circulation desk/reference area				45% of 5,100sf
2.04	Ancillary areas				25% of 5,100sf
2.05	Computer Lab	1	900	900	
2.06	MDF Room	1	225	225	
2.07	Sub-Total			6,825	
<hr style="border-top: 1px dashed black;"/>					
3.00	Cafetorium				
3.01	Dining	1	6,750	6,750	450 students @ 15 sf/student
3.02	Stage	1	1,800	1,800	
3.03	Backstage	1	400	400	
3.04	Storage	1	400	400	
3.05	Kitchen	1	6,900	6,900	
3.06	Mechanical / Electrical / IDF	1	750	750	
3.07	Restrooms / Janitor	1	750	750	
3.08	Sub-Total			17,750	

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March 31, 2011

4.00	Fine Arts				
4.01	Common Areas for Music				
4.02	Small Practice	8	40	320	
4.03	Medium Practice	6	60	360	2 students + piano
4.04	Teaching Studios	4	150	600	
4.05	Mechanical / Electrical / IDF	1	750	750	
4.06	Restrooms / Janitor	1	750	750	
4.07	Band				
4.08	Band Hall	1	2,000	2,000	66 musicians @ 30 SF/Musician (30-35 SF recommended)
4.09	Large Ensemble	1	1,000	1,000	33 musicians @ 30 SF/Musician
4.10	Small Ensemble	1	400	400	13 musicians @ 30 SF/Musician
4.11	Instrument Storage	1	400	400	
4.12	General & Uniform Storage	1	300	300	
4.13	Percussion Ensemble	1	500	500	
4.14	Music Library	1	300	300	
4.15	Offices	2	150	300	
4.16	Storage Closets	2	120	240	
4.17	Choir				
4.18	Choir Hall	1	1,500	1,500	75 Vocalists @ 20 SF/Vocalist (20-25 SF recommended)
4.19	Large Ensemble	1	800	800	40 Vocalists @ 20 SF/Vocalist
4.20	Uniform Storage	1	300	300	
4.21	Music Library	1	250	250	
4.22	Offices	2	150	300	
4.23	Storage Closets	2	120	240	
4.24	Orchestra				
4.25	Orchestra Hall	1	1,800	1,800	60 musicians @ 30 SF/Musician (30-35 SF recommended)
4.26	Large Ensemble	1	0	0	share large Ensemble room with Choir 4.19
4.27	Uniform Storage	1	300	300	
4.28	Music Library	1	300	300	
4.29	Offices	1	150	150	
4.30	Instrument Storage	1	300	300	
4.31	Storage Closets	2	120	240	
4.07	Sub-Total			14,700	

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5.00 Physical Education & Athletics

5.01	Lobby	0	600	0	
5.02	Public Restrooms / Janitor	1	750	750 (set)	
5.03	Concessions	1	200	200	
5.04	Storage	1	500	500	
5.05	Gymnasium	1	16,632	16,632	includes: seating for 1000, 2 small cross courts
5.06	Football Dressing	1	2,400	2,400	Includes 200 athletic lockers
5.07	Boys Dressing	1	4,000	4,000	Includes 250 athletic lockers + 250 PE lockers + Offices
5.08	Storage	1	800	800	
5.09	Girls Dressing	1	4,000	4,000	Includes 250 athletic lockers + 250 PE lockers + Offices
5.10	Storage	1	800	800	
5.11	Weight Room	1	4,050	4,050	90 Lifters @ 45 SF/Lifter (45 SF recommended)
5.12	Training Room	1	800	800	
5.13	Laundry Room	2	200	400	
5.14	Mechanical / Electrical / IDF	2	750	1,500	

5.15 Sub-Total 36,832

6.00 Academics

6.01	General Classrooms	40	750	30,000	30 core + 10 Misc (Foreign Lang., etc.)
6.02	Science Labs	10	1,500	15,000	
6.03	Foundation HI-Tech	5	1,500	7,500	1 per "School"
6.04	Foundation	5	750	3,750	1 per "School"
6.05	Computer Labs	0	900	0	
6.06	Special Ed Self-Contained	1	1,500	1,500	
6.07	Special Ed Classrooms	1	750	750	
6.08	ARD Conference	1	400	400	
6.09	Book Storage	1	750	750	
6.10	Mechanical /Electrical / IDF	5	750	3,750	
6.11	Restrooms / Janitor	5	750	3,750	

6.12 Sub-Total 67,150

7.00 Campus Totals

7.01	Campus Sub-Total	149,366
7.02	Un-assignable Space	41,822 28% Grossing Factor

7.03 Total Square Footage 191,188

8.00 Probable Costs of Construction Scenarios

8.01	@ 135 \$/SF	\$25,810,445	SF needs to be 170,000 to match budget
8.02	@ 140 \$/SF	\$26,766,387	SF needs to be 164,000 to match budget
8.03	@ 145 \$/SF	\$27,722,330	SF needs to be 158,000 to match budget
8.04	@ 150 \$/SF	\$28,678,272	SF needs to be 153,000 to match budget

Proposed Harlingen 9th Grade Academy
Harlingen Independent School District

Program of Spatial Allocation - Option One
May 12, 2011

ID	Function	No.	Net SF	Total Net SF	Remarks:
1.00	Administration				
1.01	Reception	1	300	300	for 2 secretaries
1.02	Public Waiting	1	200	200	
1.03	Principal	1	225	225	
1.04	Principal's Secretary	1	120	120	
1.05	Conference Room	1	320	320	16 people @ 20 sf/person
1.06	Special Ed. Conference	1	240	240	
1.07	Offices	3	168	504	counselors
1.08	Offices	6	140	840	
1.09	TAKS Storage	1	80	80	
1.10	Records Storage	1	300	300	
1.11	College Career Resource	1	700	700	
1.12	Workroom	1	600	600	Includes 200sf of Parental Involvement open storage
1.13	Lounge	1	400	400	
1.14	Staff Restrooms	12	60	720	single user (6 Men + 6 Women)
1.15	Nurse	1	750	750	
1.16	Sub-Total			6,299	
2.00	Learning Resource Center				
2.01	Library	1	5,700	5,700	1,400 students, includes computer area
2.02	Reading/instructional area/reference/independent stu				30% of 5,100sf
2.03	Stack area/circulation desk/reference area				45% of 5,100sf
2.04	Ancillary areas				25% of 5,100sf
2.05	Computer Lab	1	900	900	
2.06	MDF Room	1	150	150	
2.07	Sub-Total			6,675	
3.00	Cafetorium				
3.01	Dining	1	6,750	6,750	450 students @ 15 sf/student
3.02	Stage	1	1,400	1,400	
3.03	Theatre Arts/Backstage	1	800	800	
3.04	Theatre Arts/Office	1	180	180	
3.05	Theatre Arts Storage	1	150	150	
3.06	The Uniform Storage	1	150	150	
3.07	Dining Storage	1	400	400	
3.08	Kitchen	1	5,000	5,000	
3.09	Mechanical / Electrical / H	1	600	600	
3.10	Restrooms / Janitor	1	750	750	
3.11	Sub-Total			16,180	

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Program of Spatial Allocation - Option One

May 12, 2011

5.00	Physical Education & Athletics				
5.01	Lobby	0	0	0	
5.02	Public Restrooms / Janitor	1	800	800	(set)
5.03	Concessions	0	0	0	
5.04	Storage	1	600	600	
5.05	Gymnasium	1	16,632	16,632	Includes: seating for 1000, 2 small cross courts
5.06	Football Dressing	1	2,400	2,400	Includes 200 athletic lockers
5.07	Boys Dressing	1	4,000	4,000	Includes 250 athletic lockers + 250 PE lockers + Offices
5.08	Storage	1	800	800	
5.09	Girls Dressing	1	4,000	4,000	Includes 250 athletic lockers + 250 PE lockers + Offices
5.10	Storage	1	800	800	
5.11	Weight Room	1	3,400	3,400	90 Lifters @ 45 SF/Lifter (45 SF recommended)
5.12	Training Room	1	800	800	
5.13	Laundry Room	2	150	300	
5.14	Mechanical / Electrical / IT	2	600	1,200	
5.15	Sub-Total			35,732	
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6.00	Academics				
6.01	General Classrooms	40	750	30,000	30 core + 10 Misc (Foreign Lang., etc.)
6.02	Science Labs	10	1,400	14,000	Include one prep room for every 2 science rooms
6.03	Foundation Hi-Tech	4	1,000	4,000	Computer Lab Compatible
6.04	Art Rooms w/storage	2	1,050	2,100	
6.05	Art Kiln Room/shared	1	250	250	
6.06	Special Ed Self-Contained	2	1,500	3,000	
6.07	Special Ed. BI Unit	1	700	700	
6.08	Special Ed. Classrooms	4	400	1,600	
6.09	Book Storage	1	700	700	
6.10	Mechanical /Electrical / IT	5	400	2,000	
6.11	Restrooms / Janitor	5	750	3,750	
6.12	Sub-Total			62,100	
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7.00	Campus Totals				
7.01	Campus Sub-Total			139,586	
7.02	Un-assignable Space			36,292	26% Grossing Factor
7.03	Total Square Footage			175,878	times \$135.00/sf equals \$23,743,530 Budget is \$23,300,000.00
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8.00	Probable Costs of Construction Scenarios				
8.01	@ 135 \$/SF			\$23,743,530	SF needs to be 172,593 to meet budget