

## MEETING MINUTES

Re: **New Memorial Middle School – Committee Meeting**

Meeting Date: Dec 10, 2010

From: David Monreal, AIA  
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Cc: Oscar Tapia  
Raymond Gignac  
All Committee Members

Attachments: Floor plan revisions

The following reflects comments / discussions with the New Memorial Middle School Committee about the re-site of the Vella Middle School plan. The site plan was discussed with no further revisions. HCISD is to meet with the City of Harlingen to discuss subdividing to two large tracts of land. Additional plan changes were discussed and are listed in more detail below.

If any of the information contained herein is contrary to your understanding or would like to add additional comments, please contact me and I will make revisions/additions and re-distribute to the group.

### Site Comments

- No additional changes were discussed with the committee.  
\*\* The City Engineer requested that the main entry drive off of Rio Hondo Road be connected to 21<sup>st</sup> street on the North end of the property. 21<sup>st</sup> street is in the thoroughfare plan as a major collector and should be developed as such. The new 48'-0" entry drive should be centered over the existing 12" sanitary sewer line currently located on the 25.9 acre tract and should include an 80'-0" easement.

### Floor Plan Revision Comments

- Teachers Workroom should include (3) workstations with data connections for computers.
- Leave entry door into Teachers Workroom off of corridor.
- Mailboxes should be located in the Teachers Lounge on main entry wall.
- Delete sink in Teachers Workroom area.
- Provide data outlets at both vending machine areas.
- (2) Copiers will be located on shared wall between Teachers Workroom and Teachers Lounge.
- Delete window at Teachers Workroom.
- Move double doors at Orchestra E153 to be centered on corridor.



GIGNAC ARCHITECTS

- Delete window and door at Office E147 off of Band Ensemble E171.
- Increase size of Office E165 by reducing adjacent Library Room E166.
- Locate door into Storage E170 off of corridor inside Band Hall Area.
- Delete Door in corridor off of Restroom E157.
- Window at Attendance Clerk D184 to remain.
- Provide at door to the exterior at Science Lab D127 only. No door required at any of the other Science Labs.
- Business Venture Lab casework along walls not included in contract. HCISD to provide cubicles similar to other schools.

End of Meeting Notes.  
Mtg04





